



**AGENDA
HERITAGE ADVISORY COMMITTEE**

May 5, 2021 at 6:30 p.m.

Electronic Meeting

65 Harwood Avenue South

Meeting No.3

Alternative formats available upon request by contacting:

accessibility@ajax.ca or 905-619-2529 ext. 3347

Electronic Meeting: Due to the COVID-19 emergency and requirements for physical distancing, in-person attendance is not permitted at this meeting of the Heritage Advisory Committee. This meeting will be live streamed for viewing at ajax.ca/live. Electronic participation is permitted pursuant to the Committee Terms of Reference. Questions regarding items on the meeting agenda may be submitted for the Committee’s consideration no later than 12pm on May 5, 2021, by e-mail to clerks@ajax.ca.

Online Agendas Anything in **blue** denotes an attachment/link. By clicking the links on the agenda page, you can jump directly to that section of the agenda.

1. Call to Order

2. Disclosure of Conflict of Interest

3. Approval of Minutes

3.1 **April 7, 2021**Page 2

4. Presentation/Discussion Items

4.1 **244 Kingston Road East – Heritage Permit – Exterior Signage** [M. Sawchuck]

4.2 **Heritage Minute Videos Project** [M. Sawchuck and subcommittee members]

- **Communications Update**
- **Next Locations to be featured**
- **Additional Committee Member Participation (scripts, voice over)**

5. Correspondence

6. Update from Council

7. Other Business

8. Adjournment

Next Meeting: **Wednesday, June 2, 2021 – *electronic meeting***



DRAFT MINUTES
Heritage Advisory Committee

April 7, 2021
Electronic Meeting
Meeting No. 2

Alternative formats available upon request by contacting:
sarah.moore@ajax.ca or 905-619-2529 ext. 3347

Committee Members: Councillor Ashmeed Khan
Beverley Briggs
Neil Burnett
Paul Hébert
Anderson Mendonca Chair
Pam Pryjma, Vice Chair
Stephen White
Jeff Wood

Staff: Brenda Kriz, Records & FOI Coordinator
Michael Sawchuck, Senior Planner
Sarah Moore, Committee & Accessibility Coordinator

Regrets: Bruce Balsdon, Camille Graham

1. Call to Order

Chair Mendonca called the Meeting to order at 6:30 p.m. He gave a short introduction regarding the Committee’s remote electronic meeting and noted that the meeting was being livestreamed on the Town’s website.

2. Disclosure of Conflict of Interest

None.

3. Approval of Minutes

Moved By: S. White
Seconded By: P. Hébert

That the February 3, 2021 Meeting Minutes of the Heritage Advisory Committee be approved.

CARRIED

4. Presentation/Discussion

With consent of all Members, Items 4.3 and 4.4 were brought forward on the agenda.

4.3 Proposed visit of HMS Ajax and River Plate Veterans Association for 2021

B. Kriz informed the Committee that anticipated 2021 visits from the HMS Ajax and River Plate Veterans Association for 2021 have been cancelled, due to the pandemic.

4.4 Update of Changing of the Display Cases

B. Kriz shared details about changes to the Town Hall display cases. She noted that the display case and Captain Woodhouse's uniform are now on display. She also indicated that the Brain Injury Association of Durham Region Unmasking Exhibit will be extended into 2022, with hopes of hosting an artist's reception once feasible according to health guidelines.

4.1 Designation of the Nicholas Austin Property (775 Kingston Road East)

M. Sawchuck reviewed the site location and March 8, 2021 Heritage Advisory Committee's recommendation to pursue designation of 775 Kingston Road East (the Nicholas Austin Property). He discussed the designation process, noting the timeframes for the Notice of Intention to Designate and the appeal period. If no appeals are received by the time the appeal period concludes, a designation by-law will be brought forward to Council for approval in May.

Members inquired whether any response had been received from multiple attempts to contact the property owner. M. Sawchuck responded to questions from the Committee, noting that no response has been received to date, and outlined the appeal process.

4.2 Heritage Permit for 8 Elizabeth Street

M. Sawchuck provided the Committee with an update on the Heritage Permit application for 8 Elizabeth Street. He reviewed the evolution of the design and discussed the final design submitted in February 2021. M. Sawchuck noted that a Heritage Permit was issued in March 2021, as the final revised drawing incorporated feedback from staff and the Committee. He indicated that the permit outlines general themes for the development including elements relating to gothic revival style, layout, gabled dormers, cladding materials, foundation cladding, entrance feature, central entrance portico, and other features.

Members of the Committee asked questions relative to the development process and requirements within a Heritage Conservation District, the rear elevation of the property, and snow accumulation on the roof. M. Sawchuck responded to questions from the Committee.

4.5 Video Project Update

J. Wood and P. Pryjma reviewed the draft script for the second Heritage Minute video, highlighting the St. Francis Centre. J. Wood provided a summary of the video imagery. P. Pryjma sought feedback on the voice content. Members inquired what became of the first video pertaining to the Quaker Meeting House, noting it had not yet been posted on the Town's social media channels. M. Sawchuck agreed to follow-up on the matter and work with the Town's Communications staff to finalize and report back to the Committee.

5. Correspondence

Chair Mendonca acknowledged the information forwarded to Committee Members by email regarding online workshops for Heritage Homes from Edifice Magazine. Members were asked to contact S. Moore or M. Sawchuck to express any interest in attending.

6. Update from Council

Councillor Khan provided a summary of recent and upcoming Council initiatives and events, including progress of the Amazon fulfillment centre development and COVID-19 vaccination roll-out.

7. Other Business

B. Kriz announced to Members that after 22 years with the Committee, she will be retiring from the Town at the end of May. On behalf of the Committee, Chair Mendonca thanked B. Kriz for her dedication, passion and wealth of knowledge and congratulated her on her retirement.

N. Burnett inquired about the location of the Pickering Beach School House plaque that once was located along the path in the Pickering Beach area. Staff agreed to look into the matter and report back to the Committee.

Chair Mendonca informed the Committee of the passing of Captain Stephen Harwood, the eldest son of Admiral Henry Harwood.

8. Adjournment

Moved By: P. Pryjma

Seconded By: S. White

That the April 7, 2021 Meeting of the Heritage Advisory Committee be adjourned. (7:40 p.m.)

CARRIED