



**Minutes of the
General Government Committee Meeting
Held in the Council Chambers, Ajax Town Hall and Electronically
At 1:00 p.m. on June 12, 2023**

*Alternative formats available upon request by contacting:
accessibility@ajax.ca or 905-619-2529 ext. 3347*

Present:	Chair – Councillor	L. Bower
	Regional Councillors	M. Crawford S. Lee J. Dies
	Councillors	R. Tyler Morin N. Henry
	Mayor	S. Collier

1. Call to Order & Acknowledgement of Traditional Treaty Lands

Chair Bower called the meeting to order at 1:02 p.m. and acknowledged traditional treaty lands.

2. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interests.

Motion to Suspend the Rules of Procedure

Moved by: S. Collier

That the Rules of Procedure be suspended in order to add an item to the agenda – “Canada Mortgage and Housing Corporation - Housing Accelerator Fund Application”.

CARRIED
on 2/3rds

3. Adoption of Minutes

3.1 Regular Meeting

Moved by: R. Tyler Morin

That the Minutes of the regular meeting of the General Government Committee held on May 8, 2023 be adopted.

CARRIED

4. Consent Agenda

Members separated items 4.1, 4.3, 4.4, 4.5, 4.6, 4.7, 4.8, 4.9, 4.10 and 4.11 for discussion.

4.1 **CAO-2023-12: Temporary Emergency Shelter (27 Station Street) Update**

Committee Members asked questions regarding future shelter locations, intent of the original lease agreement, potential increases to the number of beds, residency of shelter residents, shelter statistics, lease terms, safety and security strategies, changes to the programming model, current facility amenities, scope of work for outdoor fencing, shelter availability among area municipalities, lease termination period, future homelessness strategies including Durham Region's role, facility access and use, and demographic data collection and reporting. Shane Baker, Chief Administrative Officer, Samantha Paterson, Government Relations and Strategic Initiatives Coordinator, and Christie McLardie, Manager of Public & Strategic Affairs, responded to questions from Committee Members.

Main Motion

Moved by: S. Collier

That the Temporary Emergency Shelter (27 Station Street) Update be received for information.

CARRIED

Amendment

Moved by: S. Collier

That the recommendation be amended by adding the following:

- b) That staff be directed to report back to Council on the demographics on the clients of the shelter to date;
- c) That Regional staff report back to Council on the specific changes the Region intends to make prior to implementation of any changes.

CARRIED

Recorded Vote

In Favour: Mayor Collier, Councillor Bower, Regional Councillor Crawford, Councillor Henry, Regional Councillor Lee, Councillor Tyler Morin

Opposed: Regional Councillor Dies

Main Motion as Amended

Moved by: S. Collier

- a) That the Temporary Emergency Shelter (27 Station Street) Update be received for information.
- b) That staff be directed to report back to Council on the demographics on the clients of the shelter to date;
- c) That Regional staff report back to Council on the specific changes the Region intends to make prior to implementation of any changes.

CARRIED

4.2 **FIN-2023-13: 2023 Development Charge Background Study Update**

Moved by: M. Crawford

That the report “2023 Development Charge Background Study Update” be received for information.

CARRIED

4.3 **FIN-2023-14: Indexing of Municipal Development Charges – July 1, 2023**

Committee members had no questions for staff.

Moved by: S. Collier

That the report on Indexing of Municipal Development Charges be received for information.

CARRIED

4.4 **FIN-2023-15: 2024 Budget Timetable**

Committee Members asked questions regarding rationale for the accelerated budget timeline, public engagement opportunities, timelines associated with the Region’s budget, rationale for why the 2023 operating and capital budgets are proposed to be presented simultaneously, impacts to request for proposal (RFP) / tender processes, 2023 operating budget surplus and deficit projections, opportunities to accelerate surplus or deficit allocations, and potential impacts to the budget timetable if strong mayors powers are exercised. Dianne Valentim, Director of Finance/Treasurer and S. Baker, responded to questions from Committee Members.

Moved by: S. Lee

That the report on the 2024 Budget & Forecast Timetable be received for information.

CARRIED

4.5 **FIN-2023-16: Annual Investment Report – January 1, 2022 to December 31, 2022**

Committee Members asked questions regarding goals and objectives of the Town’s Investment Policy, target investment percentages, opportunities for staff to report back on Durham Region municipalities ONE FUND investment portfolios, rationale for the inclusion

of 'Preservation of Capital' in the Town's Investment Policy, and Municipal Act requirements. D. Valentim responded to questions from Committee Members.

Motion to Defer

Moved by: S. Collier

That Item 4.5 be deferred until the end of Section 4 – Consent Agenda, after item 4.12.

CARRIED

4.6 OES-2023-13: Contract Award – Fire Station #2 Renovation

Committee Members asked questions regarding rationale for the funding source, insufficient development charge reserve funds, rationale for not debenture financing the entire expense, Debt Management Policy review timelines, strategies to subsidize the development charge reserve, timelines associated with the Development Charges By-law review, and rationale for increased project costs. D. Valentim, Dave Meredith, Director of Operations & Environmental Services, and Lindsay Sinclair, Supervisor of Facility Capital Projects & Asset Management, responded to questions from Committee Members.

Moved by: S. Lee

1. That Council award the contract for Fire Station #2 Renovation, to Anacond Contracting Inc. in the amount of \$3,316,617.80 (inclusive of all taxes).
2. That Council award the contract for Contract Administration Fire Station #2 Renovation, to Aecom Canada Limited in the amount of \$238,260.50 (inclusive of all taxes).
3. That Council approve the following funding, to be allocated to Capital Account No. 23090202:

DC Funded Debenture	\$1,900,000.00
Development Charges	\$(1,202,564.86)
Development Reserve	\$36,707.11
Building Maintenance Reserve	<u>\$507,391.36</u>
Total	<u>\$1,241,533.61</u>

4. That Council authorize staff to prepare a bylaw to authorize the Regional Municipality of Durham to issue a debenture in the estimated principal amount of \$1,900,000 as partial financing for the renovations of the Fire Station #2 required to accommodate a new fire crew.

CARRIED

4.7 OES-2023-14: Contract Award – Meadows North Neighbourhood Park Construction

Committee Members asked questions regarding project costs, contractor performance, communication strategies, and project timelines. D. Meredith, Tan Nguyen, Landscape

Architect, and D. Valentim, responded to questions from Committee Members.

Moved by: J. Dies

1. That Council award the contract for the Meadows North Neighbourhood Park Construction project to Melfer Construction Inc. in the amount of \$1,008,307.88 (inclusive of all taxes).
2. That Council approve the following funding to be allotted to Capital Account No. 1029711:

Development Charges Reserve Fund	\$144,593.85
Development Reserve	<u>\$ 12,573.38</u>
Total	<u>\$157,167.23</u>

CARRIED

4.8 OES-2023-18: Contract Award – Town Hall Parking Lot Improvements

Committee Members asked questions regarding strategies to prevent through traffic from the Kings Crescent/Achilles Road connection, impacts to referring the motion, and if any accidents have been reported. D. Meredith responded to questions from Committee Members.

Motion to Refer

Moved by: S. Collier

That Item 4.8 be referred to the June 27, 2023 Special Council Meeting.

CARRIED

4.9 OES-2023-19: Contract Award – Rossland Road Widening from Westney Road to Lake Ridge Road Detail Design

Committee Members asked questions regarding detailed design namely if multi-use path infrastructure will service all active transportation users, rationale for the omission of cycling infrastructure along the Rossland Road corridor, process to amend the Environmental Assessment (EA), opportunities to include bike lanes in the EA, cycling infrastructure identified in the Transportation Master Plan for the Rossland Road corridor, strategies to accelerate project and construction timelines, and project scope. D. Meredith and Geoff Romanowski, Director of Planning & Development Services, responded to questions from Committee Members.

Moved by: S. Lee

That Council award the contract for detailed design of Rossland Road from Westney Road to Lake Ridge Road to R.V. Anderson Associates Limited in the amount of \$1,638,296.60 (inclusive of all taxes).

CARRIED

4.10 PDS-2023-24: Update to Traffic By-law 45-2020, Community Safety Zones

Committee Members had no questions for staff.

Moved by: S. Lee

- 1) That Council approve the proposed amendment to the Traffic By-law 45-2020 to incorporate the changes to Schedule 22 of the By-law as identified in Attachment #2;
- 2) That a By-law to amend Traffic By-law 45-2020 be brought forward for consideration of Council;
- 3) That staff be directed to install necessary Community Safety Zone signage including new "Burst" signs in the newly established zones; and
- 4) That Report # PDS-2023-24 be forwarded to the Durham Region Police Service, Durham District School Board, Durham Catholic District School Board and Durham Student Transportation Service.

CARRIED

4.11 PDS-2023-25: Update to Traffic By-law 45-2020, No Stopping

Committee Members asked questions regarding strategies to improve pedestrian safety, methods to mitigate illegal on-street parking activities, existing and proposed restrictions for Coles Avenue, "Kiss and Ride" facilities, enforcement strategies, no stopping penalties, and opportunities to implement automated enforcement systems and educate staff on available technologies. Dhaval Pandya, Manager of Transportation Planning and G. Romanowski, responded to questions from Committee Members.

Moved by: N. Henry

1. That Council approve the proposed update to Traffic By-law 45-2020, as identified in Attachment 1, to incorporate the following changes to Schedule 1 of the By-law:
 - No Stopping (Anytime) on the east side of Church Street between Sherwood Road East and 150m north of the property line of Pickering High School;
 - No Stopping (Anytime) on the west side of Church Street between Sherwood Road West and 150m north of the property line of Pickering High School;
 - No Stopping (Anytime) on the east side of Coles Avenue between Coe Drive and north driveway of Applecroft Public School;
 - No Stopping (Anytime) on the east side of Coles Avenue between south driveway of Applecroft Public School and Cornwall Drive;
 - No Stopping (Anytime) on the north and south sides of Delaney Drive between East Driveway of Eagle Ridge Public School and Hibbins Avenue/Strickland Drive;
 - No Stopping (Anytime) on the east side of Thackery Drive between Williamson Drive East and Schofield Gate;

- No Stopping (Anytime) on the south side of Williamson Drive East between Salem Road North and east property line of 135 Williamson Drive East; and
 - No Stopping (Anytime) on the north side of Williamson Drive East between Salem Road North and Sargeant Avenue.
2. That Council approve the proposed update to Traffic By-law 45-2020 to incorporate the following changes to Schedule 2 of the By-law:
 - No Stopping (September to June, Monday through Friday, 8:00am to 4:00pm) on the west side of Coles Avenue between Coe Drive and Cornwall Drive; and
 - No Stopping (September to June, Monday through Friday, 8:00am to 4:00pm) on the west side of Thackery Drive between Williamson Drive East and Schofield Gate.
 3. That a By-law to amend Traffic By-law 45-2020 be brought forward for consideration of Council.
 4. That Report # PDS-2023-25 be forwarded to the Durham Region Police Service, Durham District School Board, Durham Catholic District School Board and Durham Student Transportation Service.

CARRIED

4.12 LIS-2023-09: Unbudgeted Technology Expenses – Council Chambers

Moved by: M. Crawford

That the report titled “Unbudgeted Technology Expenses – Council Chambers” be received for information.

CARRIED

4.5 FIN-2023-16: Annual Investment Report – January 1, 2022 to December 31, 2022

Main Motion

Moved by: S. Collier

1. That the Annual Investment Report for the period January 1 to December 31, 2022 be received for information.
2. That Council approve the recommended changes to the Investment Policy.

CARRIED

Amendment

Moved by: S. Collier

That the recommendation be amended by striking the proposed amendments to Section 2.1 i) Preservation of Capital, of Corporation Policy #130 – Investments.

CARRIED

Main Motion as Amended

Moved by: S. Collier

1. That the Annual Investment Report for the period January 1 to December 31, 2022 be received for information.
2. That Council approve the recommended changes to the Investment Policy.
3. That the recommendation be amended by striking the proposed amendments to Section 2.1 i) Preservation of Capital, of Corporation Policy #130 – Investments.

CARRIED

Committee recessed at 3:10 p.m.

Committee resumed at 3:17 p.m.

5. Discussion

None

6. Presentations

6.1 PDS-2023-22: 2022 Development Application Approval Process Review

Peter Simcisko, Managing Partner, Watson & Associates Economists, Ltd., delivered a presentation regarding the development application approval process review. P. Simcisko discussed background, objectives, legislative context, activity-based costing methodology, fees review process, scope of services, annual capacity, costs, annual costs and revenues by section, and next steps.

Committee Members asked questions regarding cost recovery. P. Simcisko responded to questions from Committee Members.

Moved by: S. Lee

1. That Council approve the findings in the attached Development Application Fees Review Study; and
2. That staff be authorized to prepare and forward the amending user fee by-laws for the respective Sections to Council for consideration at a future meeting.

CARRIED

6.2 PDS-2023-23: More Ways to Get Around: E-Scooters and E-Bikes

Armi De Francia, Active Transportation Coordinator, reviewed the contents of the written report and recommendations contained therein. A. De Francia reviewed the Council motion regarding the use of electric kick scooters and defined e-scooters and e-bikes. A.

De Francia discussed requirements under the Ontario E-scooter Pilot Program, benefits, advantages and disadvantages of privately owned vs shared e-scooter and e-bikes, Provincial and Regional permissions for e-scooters and e-bikes, pilot program options, decision-making criteria, recommendations, framework for a shared program agreement, estimated costs, and next steps.

Committee Members asked questions regarding guidelines for privately owned e-scooters and e-bikes, enforcement strategies and staff resources, program management, strategies to increase visibility and mitigate risk, project timelines, user costs, public consultation and public education initiatives, sidewalk restrictions, and helmet requirements. A. De Francia, D. Pandya, and Derek Hannan, Manager of By-law Services, responded to questions from Committee Members.

Moved by: J. Dies

1. That the report entitled "More ways to get around: E-scooters and E-bikes" be received for information;
2. That the Electric Kick Scooter and Pedal Assist E-Bike By-law, as provided in Attachment 1 to this report, be endorsed and forwarded to the June 19, 2023 Council meeting;
3. That staff proceed with issuing a Request for Proposal (RFP) to implement a Shared E-scooter and E-bike Pilot Program and associated agreement(s) and that the delegated authority be granted to staff to execute these agreement(s);
4. That staff proceed with a partnership with Toronto Metropolitan University to monitor the implementation of the pilot project;
5. That staff proceed with partnerships with the Canadian National Institute for the Blind and other interested disability advocacy groups to implement a campaign encouraging safe behaviours among e-scooter and e-bike users that considers pedestrians with disabilities;
6. That Council approve a budget of \$51,025.00 from the Capital Contingency Fund for the first year of the pilot program (education campaign, evaluation) with an estimate of \$41,000.00 to be recovered through fees to the shared e-scooter and e-bike companies and \$10,025.00 to be funded through Capital Contingency Reserve; and
7. That a copy of this report be circulated to the Region of Durham, Durham Regional Police Services, Durham Region Transit, and all local Municipalities in Durham Region.

CARRIED

6.3 Canada Mortgage and Housing Corporation – Housing Accelerator Fund Application

Kassandra Cruciano, Senior Advisor Grants & Partnerships, delivered a presentation regarding the Housing Accelerator Fund Application. K. Cruciano provided an overview of the program and reviewed background and context, proposed initiatives to accelerate housing development (over 4 years), estimated maximum funding projection, timelines, and staff recommendations.

Committee Members asked questions regarding projections identified within the Major Transit Station Area (MTSA), timelines associated with the application approval process, next steps namely the development process, funding schedule and requirements, funding allocations, and affordable housing unit projections. K. Cruciano and Sean McCullough, Supervisor, Policy Planning & Research, responded to questions from Committee Members.

Moved by: S. Lee

1. That staff apply to the Canada Mortgage and Housing Corporation's (CMHC) Housing Accelerator Fund;
2. That the Mayor and Clerk execute a Contribution Agreement with the CMHC to receive any funding available resulting from the Town's application to the Housing Accelerator Fund; and,
3. That staff advise Council, at the appropriate time, of the result of the Town's application to the Housing Accelerator Fund.

CARRIED

Closed Session (4:51 p.m.)

7. Authority to Hold a Closed Meeting and Related In-Camera Session

Moved by: N. Henry

That Council convene to a Closed Session pursuant to Section 239 (2) (b) of the Municipal Act, 2001, as amended, to discuss personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

Open Meeting (4:54 p.m.)

7.1 Statutory Committees & Boards Membership Appointments

Moved by: N. Henry

That Council approve the appointment of Heather Azzarello and Rosanne Purnwasie to the Accessibility Advisory Committee, with Membership to be in effect until February 28, 2027, or until their successors are appointed.

CARRIED

8. Adjournment (4:55 p.m.)

Moved by: S. Lee

That the June 12, 2023 meeting of the General Government Committee be adjourned.

CARRIED